



# IT Manager's Handbook: Getting your new job done

*Bill Holtsnider, Brian D. Jaffe*

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## **IT Manager's Handbook: Getting your new job done** Bill Holtsnider, Brian D. Jaffe

Making the move from an IT technician or team member to management is one of the most difficult career steps you'll face. Help from management and targeted training can be hard to come by - and your success depends on your ability to adapt to your new role almost overnight. You might have years of experience in the trenches, but you'll quickly find that managing a team, setting budgets, and creating a winning strategy for the first time can be daunting tasks.

Now in its third edition, *IT Manager's Handbook* provides a practical reference that you will return to again and again in an ever-changing corporate environment where the demands on IT continue to increase. Make your first 100 days really count with the fundamental principles and core concepts critical to your success as a new IT Manager. The book also includes discusses how to develop an overall IT strategy as well as demonstrate the value of IT to the company.

In this book, you'll learn how to:

- Manage your enterprise's new level of connectivity with a NEW chapter covering social media, handheld devices, and more
- Implement and optimize cloud services to provide a better experience for your mobile and virtual workforce at a lower cost to your bottom line
- Integrate mobile applications into your company's strategy
- Manage the money, including topics such as department budgets and leasing versus buying
- Work with your "customers", whomever those might be for your IT shop
- Hire, train, and manage your team and their projects so that you come in on time and budget
- Secure your systems to face some of today's most challenging security challenges

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